



Deputy General Manager (Chinese and English) – Houston, TX

Our oil and gas manufacturing client are hiring a **Deputy General Manager** for their Houston office.

Responsibilities and Duties:

- Assist the GM to manage all HR, Research and development, Operation manager, QC.
- Provide leadership and vision to the organization.
- Responsible for establishing growth strategies & organizational objectives, communicating the same and ensuring that the operation delivers results.
- Develop market opportunities to support growth strategy.
- Executive sponsorship of major programs and projects.
- Knowledge of production process, sales and marketing.
- Review, update and communication of operation processes
- Coordinate training, production, learning and development activities.
- Ensure that site staff is aware of and practice site safety and QA/QC procedures and comply with inspectors reports in this regard.
- Set an example of loyalty, enthusiasm and commitment in all duties.

Qualification:

- Post secondary education plus a minimum of 6 to 8 years multi-unit management experience in oil and gas industry
- Postgraduate Certificate in Management (MBA) preferred.
- Possess superior leadership qualities, multi-tasking skills and the ability to harmonize good team work
- Proven management skills, capable of motivating, leading and developing associates
- Good verbal and written communication skills in English and Chinese.
- Proficient computer skills, Microsoft Office, Database experience.
- Excellent problem solving skills, negotiation and persuasion skills and leadership skills.

If you are interested in this position and meet the above criteria, please send your resume in confidence directly to bonnie@huntingrecruitment.com